

**Digitalized Format for Self Appraisal Report
Accredited by NAAC Grade 'A'
Year of Appraisal 2010-11**

Profile of the Teacher Education Institution

1. Name of the institution :

MASTERMIND COLLEGE OF EDUCATION

2. Address for communication

MasterMind College of Education , Gehri Butter,Dabwali Road, District Bathinda, Punjab.

3. Phone No. (with STD Code) : 0164-3292234

4. Fax No. : No

5. E-mail : mmce2005@gmail.com
: dr.v.devgun@gmail.com

6. Date of establishment of the institution: 8-7-2005

7. Course(s) offered

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake approved
Bachelor of Education (B.Ed.)	Degree	1 yr	2005	100+100
Elementary Teacher Education(E.T.T)	Diploma	2 yr	2006	50

1. Name of the University/Examining Body to which the institution is affiliated :

Punjabi University, Patiala

2. Number and date of the order of the Regional Committee granting recognition/Permission (course wise)

F.NRC/NCTE/F-3/PB-164/12733 Dated 05/02/2005,
NRC/NCTE/F-7/PB-454/49366 Dated 14/05/2008 (B.Ed)
F.NRC/NCTE/F-7/8186-8197 Dated 14/11/2006 (E.T.T)

3. Mode of selection of candidates :

	Yes	No
4. Centralised test at the state level	×	×
5. Test conducted by the university	×	×
6. Test conducted by the institution	×	×

7. Test conducted by an independent agency

×	No
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8. Based on marks obtained in the qualifying examination

Yes	×
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9. By the management

×	×
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- 10. Criteria for admission :**
11. As per NCTE norms

Yes	No
Yes	×
12. Norms superior to NCTE

×	×
---	---
13. In relaxation of NCTE norms with respect to minimum percentage of marks

×	×
---	---
14. In relaxation of NCTE norms with respect to qualifying course

×	×
---	---
15. In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events

×	×
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16. In relaxation of professional experience

×	×
---	---
17. In relaxation of professional experience and performance in qualifying course

×	×
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- 18. Academic calendar of the outgoing academic session**
19. Start of admission

D	D	M	M	Y	Y
1	8	0	8	1	0
20. Closure of admission

D	D	M	M	Y	Y
3	1	0	8	1	0
21. Start of teaching

D	D	M	M	Y	Y
0	1	0	9	1	0
22. Last teaching day

D	D	M	M	Y	Y
2	0	0	4	1	1
23. Number of teaching days

1	8	5
---	---	---
24. Number of days of vacation/break during the academic session

0	0	9
---	---	---
- 25. Practice Teaching at School**
26. Total number of practicing teaching days

3	5
---	---
27. Minimum number of practice teaching lessons given by each student

7	0
---	---
- 28. Pre-practice teaching at the institution**
29. Number of pre-practice teaching days (simulated/micro-teaching/any other)

0	6
---	---
30. Minimum number of pre-practice teaching lessons given by each student

1	2
---	---

31	Total number of demonstration lessons held	<table border="1"><tr><td>0</td><td>6</td></tr></table>	0	6										
0	6													
32.	Examinations													
33	Number of sessional tests held for each paper	<table border="1"><tr><td>2</td></tr></table>	2											
2														
34	Number of assignments for each paper	<table border="1"><tr><td>0</td><td>2</td></tr></table>	0	2										
0	2													
35	Date of commencement of annual examination	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td></tr><tr><td>1</td><td>4</td><td>0</td><td>2</td><td>1</td><td>1</td></tr></table>	D	D	M	M	Y	Y	1	4	0	2	1	1
D	D	M	M	Y	Y									
1	4	0	2	1	1									
36	Date of declaration of result	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td></tr><tr><td>0</td><td>8</td><td>0</td><td>9</td><td>1</td><td>0</td></tr></table>	D	D	M	M	Y	Y	0	8	0	9	1	0
D	D	M	M	Y	Y									
0	8	0	9	1	0									
37	Date of submission of dissertation (Post-graduate course)	<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td></tr><tr><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td><td>-</td></tr></table>	D	D	M	M	Y	Y	-	-	-	-	-	-
D	D	M	M	Y	Y									
-	-	-	-	-	-									
38.	Scheme of examination													
39	External examination only	<table border="1"><tr><td>×</td><td>×</td></tr></table>	×	×										
×	×													
40	Internal and external examinations	<table border="1"><tr><td>Yes</td><td>×</td></tr></table>	Yes	×										
Yes	×													
41	Internal examination only	<table border="1"><tr><td>×</td><td>×</td></tr></table>	×	×										
×	×													
42.	Student support and progression													
43	Number of students who appeared in the final examination	<table border="1"><tr><td>1</td><td>9</td><td>9</td></tr></table>	1	9	9									
1	9	9												
44	Number of students who passed in the examination	<table border="1"><tr><td>1</td><td>9</td><td>8</td></tr></table>	1	9	8									
1	9	8												
45	Number of students who failed in the examination	<table border="1"><tr><td>0</td><td>0</td><td>1</td></tr></table>	0	0	1									
0	0	1												
46	Number of students who joined higher studies	<table border="1"><tr><td>7</td><td>8</td><td>-</td></tr></table>	7	8	-									
7	8	-												
47	Number of students who took up teaching employment	<table border="1"><tr><td>2</td><td>5</td><td>-</td></tr></table>	2	5	-									
2	5	-												
48	Number of students who secured employment through the institution	<table border="1"><tr><td>2</td><td>0</td><td>-</td></tr></table>	2	0	-									
2	0	-												
49.	Teaching Resources													
50	Principal/Head of the Department is in position	<table border="1"><tr><td>Yes</td><td>No</td></tr><tr><td>Yes</td><td></td></tr></table>	Yes	No	Yes									
Yes	No													
Yes														
51	Number of teachers employed on full-time basis	<table border="1"><tr><td>2</td><td>0</td></tr></table>	2	0										
2	0													
52	Number of teachers employed on part-time basis	<table border="1"><tr><td>0</td><td>0</td></tr></table>	0	0										
0	0													
53	Number of Guest lecturers engaged	<table border="1"><tr><td>0</td><td>0</td></tr></table>	0	0										
0	0													
54	Number of teachers on regular scale of pay	<table border="1"><tr><td>20</td><td></td></tr></table>	20											
20														

55	Number of teachers on consolidated remuneration	20	
56	Number of teachers with qualifications as per NCTE norms	16	
57	Number of teachers yet to qualify NET/SLET	18	
58	Number of teachers yet to obtain post-graduate degree in education	04	0
59	Number of teachers without school experience	14	

60. Professional Development of Teachers

61	Number of teachers who attended in-service courses during the preceding year	0	0
62	Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	0	0
63	Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	01	-
64	Number of teachers enrolled in Ph.D. programme	01	-
65	Number of teachers who participated in seminars/conferences/workshops	07	-
f	Number of papers published by the teachers	05	0 0
g	Number of teachers who received professional recognition/ awards	0	0

66. Land and Building

	Yes	No
67	Yes	×
68	×	No
69	×	No
70	×	No
71	Yes	×
72	×	No

73. Educational Technology

74 Number of computers with supporting accessories

3	0
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75 Access to Internet

Yes	No
Yes	×

76 Number of hands - on experience hours provided to each student per week

1½	hrs
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77 Number of education related CD-ROMs available

1	1	
---	---	--

78 Number of education related video-cassettes available

1	1	
---	---	--

79 Number of education related audio-cassettes available

0	6	
---	---	--

80 Website of the institution

Yes	×
-----	---

81 Availability of LCD projector

Yes	×
-----	---

82 Availability of OHP

Yes	×
-----	---

83 Availability of TV

Yes	×
-----	---

84 Availability of VCR

Yes	×
-----	---

85 Availability of public-address system

Yes	×
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22. Library resources

1 Number of books in the library

0	7	1	9	6
---	---	---	---	---

2 Number of books added to the library during the preceding year

0	5	6	5
---	---	---	---

3 Total Number of educational journals/periodicals being subscribed

0	1	0
---	---	---

4 Number of encyclopaedia available in the library

6	7
---	---

5 Number of books available in the reference section of the library

0	2	1	7
---	---	---	---

6 Total seating capacity in the library

0	5	7
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Sports and Physical Education Resources

Yes No

- | | | | |
|---|---|-----|----|
| 1 | Playground (football/hockey etc.) with the institution | Yes | × |
| 2 | Playground (football/hockey etc.) of another institution on sharing basis | × | No |
| 3 | Gymnasium/Multipurpose hall | × | × |
| 4 | Facilities for gymnasium | × | No |
| 5 | Facilities for athletics with institution | Yes | × |
| 6 | Facilities for Health Education | Yes | × |
| 7 | Facilities for Anatomy Lab | × | No |
| 8 | Facilities for Physiology Lab | × | No |

23. Organisation and Management

Yes No

- | | | | | | |
|------------|-----------------------|--|-------------------|----|---|
| 1 | Government owned | × | No | | |
| 2 | Aided | × | No | | |
| 3 | Unaided | Yes | × | | |
| 4 | University Department | × | No | | |
| 25. | 1 | Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is | 2 1 6 1 0 | | |
| | 2 | Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is | 1 5 6 0 0 | | |
| | 3 | Minimum consolidated remuneration paid to teachers is | 1 5 6 0 0 | | |
| | 4 | Per lecture honorarium paid to guest lecturers is | × | × | × |
| 26. | 1 | Salaries are paid in cash | × | No | |
| | 2 | Salaries are paid through account payee cheque | Yes | × | |
| 27. | 1 | Salaries are disbursed each month | Yes | × | |
| | 2 | Teachers are paid salary for the vacation period | Yes | × | |

Expenditure and Receipts

28. 1 Salaries paid to teaching staff during the preceding financial year

2	9	5	7	7	1	6	×
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1 Salaries paid to non-teaching staff during the preceding financial year

5	6	5	6	8	2	×	×
---	---	---	---	---	---	---	---

1 Amount spent on utilities during the preceding financial year

5	2	0	7	0	×	×
---	---	---	---	---	---	---

1 Amount spent on purchase of books and journals for the library during the preceding financial year

6	7	6	1	×	×	×
---	---	---	---	---	---	---

1 Amount spent on purchase of equipment during the preceding financial year

8	7	4	×	×	×	×
---	---	---	---	---	---	---

2 Amount spent on purchase of furniture during the preceding financial year

6	3	5	5	0	×	×
---	---	---	---	---	---	---

1 Amount spent on capital expenditure during the preceding financial year

×	×	×	×	×	×	×
---	---	---	---	---	---	---

2 Amount spent on contingencies during the preceding financial year

×	×	×	×	×	×
---	---	---	---	---	---

29.

1 Receipts from fees (tuition and all other fees) during the preceding financial year

6	9	4	5	8	5	×	×
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1 Receipts from donation during the preceding financial year

×	×	×	×	×	×	×	×
---	---	---	---	---	---	---	---

1 Receipts from consultancies and extension programmes during the preceding financial year

×	×	×	×	×	×	×
---	---	---	---	---	---	---

1 Amount of grants received from the governments during the preceding financial year

×	×	×	×	×	×	×	×
---	---	---	---	---	---	---	---

2 Income from investments during the preceding financial year

×	×	×	×	×	×	×
---	---	---	---	---	---	---

30. Excess of expenditure over income

×	×	×	×	×	×	×	×
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31. The institutional accounts of the preceding financial year have been audited

Yes	×
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Endowment fund and Reserve Fund

32.	1	Amount of Endowment fund	1	5	0	0	0	0	0	0
	2	Amount of Reserve fund	9	0	0	0	0	0	0	0
	3	Endowment fund is maintained jointly with NCTE			Yes	No				
					Yes	×				

4. Resume of the institution

Brief Appraisal of the Overall Performance & Future Development

The Master Mind College of Education had the Academic session 2010-11 as Event Full

The academic session 2010-11 of Master Mind College of Education, Gehri Butter, and Bathinda had been dynamic and event full in each sphere wise scholastic co scholastic the session took of with admission to B.Ed. course through a procedure based on instruction on Govt. of Punjab, Punjabi University Patiala and NCTE. the intake was for two hundred seats B.Ed and 50 Seats for E.T.T course in B.Ed Programme there were 152 girls and 48 Boys and in E.T.T Programme in 2009-11 session there was 23 girls and 27 Boys in 2010-12 boys 27 & 23 Girls.

The activities calendar of the session 2010-11 has been as follows.

1. On Sep-1st, 2010 the session begins with in augural ceremony with comprised of Teacher & Taught introductory session. The students were accorded warm welcome and were explained about the details of B.Ed Programme.
2. The Literacy Day was observed on Sep-8th, 2010 there was an oath of commitment to contribute to the eradication Literacy .It was felt that India's propers and prosperity are directly related to the literacy nation in the country.
3. Hindi Divas was celebrated in our college on 14th Sep, 2010 Students presentive the topic on important place of Hindi language importance of Hindi literature position of Hindi during British rule, Poetic songs, guzzles.
4. A Magic Show by Balwinder singh on 25th Sep, 2010 was presented in which the magician showed several exciting tricks. His tricks surprised the students.
5. An extension lecture was organized in the college on 29th Sep,2010 it's topic was "Global Warming" Dr. Gurvinder kaur from geography department Punjabi University Patiala explained the causes of increase the global warming ,effects of global warming on human life an how can stop the harmfully effects of global warming.
6. The 1st Oct,2010was full of joy and charm for students A talent hunt programme were organized comprising group dances, song, skits, mimicry, Gidha speech, folk dance comedy items etc. This event gave and excellent opportunity to find out latent talents.
7. A slogan writing competition was held on 1st Dec, 2010 to celebrate worlds Aid day. This Competition's aim was to create awareness of Aids.

8. Yoga demonstration camp was organized on 4th Sep,2010 by Shri guru Tej Singh in which Shri Guru Tej Singh explained that yoga is helpful in keeping the body active and getting rid of many decisions .he also demonstrate various asana and explained these benefits .
9. The human right day was celebrated on 10th Dec 2010 on this occasion winter house speech competition was held. Students delivered speeches on the topics “write of equality, Write against exploitation and write of freedom etc.
10. The College observed winter break from 24-12-2010 to Jan 2nd, 2011.
11. The college conducted house examination in the 2nd week of Jan in the academically proved very useful.
12. Alumni Meet was placed on 13th Jan, 2011 under the guidance of principal in which about 50 students from last various sessions joined us.
13. The Staff & Students celebrated Lohri in the college campus on 13th Jan, 2011 the students performed rituals and traditional dances besides sharing rewari roasted peanuts.
14. A blood donation Camp organized by Jai Durga Blood bank society on 5th Feb, 2011 in the college campus.
15. The Staff & Students celebrated Basant Panchami on Feb, 7th 2011; the college looked divined with yellow dresses Colorful balloons and yellow mustard flowers growing all round college there was kite flying competitions.
16. Two days NSS camp was organized in the college on 11th 12th Feb, 2011 on the 1st day cleanliness of college was done by the students and on the 2nd day yoga camp was organized in which information was given to students regarding how to make the body active and how to be tension free.
17. National Seminar on “Emerging Trends in Education in the Era of Globalization” has been the mega event of the session 19-02-2011 Key note was presented by Senior Lecturer Department of Education Punjabi University Regional Centre, Bathinda Kamaljeet Singh .The other distinguished Dr. H.S Shan from Jammu University. Dr. Vinod Kanvaria from Delhi University. Dr. B.S Tangi from Punjabi University Patiala besides other educationist the valued activities and proceeding were published in a book.
18. Under the supervision of Principal Dr. Mrs. Vinod Devgun and educational tour was organized in which three teachers along with forty students visited Dalhoji, Chamba, Khajar, Meclodganj, Chamunda Devi and Jawalaji from 2nd march to 6th March 2011.
19. Woman’s Day was celebrated with great enthusiasm on 8th March 2011 on this occasion inter house competition of lecture and poems were held in the college.

20. An extension lecture was organized on Aids awareness on 14th March 2011 awareness in which speaker Shri R.C Sharma has imparted knowledge on Aids and Prevention of this in detail.
21. Two day Athletic meet was organized in the college on 17th 18th March, 2011 Dr. Indira Arora Principal of Guru Nanak College in angulated the meet while Dr. Manjinder Kaur Civil Hospital ,Bathinda gave away the prizes on valedictory day.
22. Extension Lecture On eye care was organized in the college with the contribution of Punjab ophthalmic association on 2nd March 2011.In which Dr. Harjit Singh SMO Sangat and Dr. R.S Randhawa (Civil Hospital Bathinda) delivered knowledge about eye care.
23. On the Martyrdom day of Bhagat Singh, Rajguru and Sukhdev on 23rd March, 2011 an Inter House Song and poem Competition was organized in the college to gave them shardhanjali.
24. An Extension lecture by the HDFC standard life insurance company was organized on 24th march, 2011 in the college .The aim of the lecture was to impart knowledge give guidance and to the students.

Two teachers and 50 students attended function (Proud on Daughters) which was held on community centre, Bathinda in which daughters who have achieved in different fields were honored.

Salient Feature 2011-12

1. The College has been added one hall measuring 40*75 It for various academic and eventful cultural activities.
2. The Computer department has been updated by adding computers & Lap top.
3. The Library has been Computerized and a separate room arrangement has been made for teaching staff in the library.

Excellent Achievement

The National Assessment & Accreditation Council Peer team visited & inspected Mastermind College of Education, Gehri Butter, Dabwali Road, Bathinda on February 9th & 10th 2012.

The College has been Grade 'A' (CGPA 3.13) by NAAC.
This is for your kind information Please.

(Signature of the Head of the Institution/Principal)

(Signature of the Manager/Secretary of the Society/Trust)

List of documents

1. Academic calendar of activities of the preceding session.
2. Copy of time-table of the preceding sessions.
3. Staff profile (Proforma-1)
4. List of practicing school
5. Details of fee structure (proforma2)
6. Details of salary disbursement (proforma 3)
7. Copies of FDRs towards maintenance of Endowment and Reserve funds
8. Receipt and Expenditure statement account for the preceding financial year
with auditors certificate

Note : All the documents are to be signed by the Principal / Management.